

Brookfield Community School

A Specialist Sports College

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Headteacher: Mr S Edmonds



HD/YM

30 January 2018

Dear Parent

Key Stage 4 Options Process

On 6 February 2018 students will have three periods off-timetable (P1-3) to learn about the GCSE options available to them and how to make appropriate choices. At the end of the session they will be provided with information to bring home: **The Options Booklet** giving details of subjects available and the **Options Form** to submit choices.

In addition to this there are two important dates this term for you and your child to support informed decisions:

Year 9 Options Evening – Tuesday 6 February 2018 at 7.00pm

The Options Evening will begin promptly in the Hall with a brief presentation about the options process itself, followed by an opportunity for you and your child to discuss courses and choices with subject teachers. **Please complete the slip below to indicate whether or not you are able to attend the Options Evening and return it to the Reception/Admin Office by Friday 2 February 2018**

Year 9 Reports issued Tuesday 6 February 2018

These will help support your son/daughter in making their option choices.

We regard parental involvement as an important part of children’s education and would like you to attend the Options Evening if at all possible. This is an important opportunity to introduce KS4 options and explain the process.

Please note that if you are driving into school for the Options Evening, entry is via the Chatsworth Road entrance as the Storrs Road entrance is pedestrians only. Parking on site is limited.

If you still wish to discuss your child’s options after you have attended the Options Evening, please contact the Head of Year, Mr Mason. **The deadline for handing completed options forms in is Monday 26 February 2018.**

Yours sincerely

Mrs H Dafforne
Assistant Headteacher KS3

Mr C Mason
Head of Year 9

Brookfield Community School Key Stage 4 Options Process

Student: **Form:**

I/we will/will not* be attending the Key Stage 4 Options Evening on Tuesday 6 February 2017
(*Please delete as appropriate)

Parent’s Name: **Signature:** **Date:**

Please return this completed slip to the Reception/Admin Office by Friday 2 February 2018

