

Brookfield Community School

A Specialist Sports College

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Our Ref: SE/acw

23 April 2018

Dear Parent

As you are aware, the Year 11 GCSE examinations commence in early May. All students have received details of examination dates and times which they need to continue to check carefully. Please record these dates in your personal diaries and pay particular attention to whether the examination is a morning or afternoon start.

During the examination period students should be dressed in full school uniform and should arrive well in advance of the examination starting time to allow for a prompt start. We expect students to be ready to be taken into the examination rooms by 8.25am in the morning and 1.25pm in the afternoon unless instructed otherwise.

Exam Preparation will commence on **Monday 14 May**. From this date study/revision sessions take place during normal lesson times. We strongly advise that students take full advantage of these sessions.

On **Friday 22 June**, students will have a Celebration Assembly during Period 3 in the Hall, after which they will be dismissed for the final time in Year 11. Students should wear smart dress. We do hope that all students will join us for this special occasion, which celebrates the end of 'school' education and the examinations. Students who have an exam on the morning of 22 June do not need to wear their school uniform for this exam only and should come dressed in smart clothes ready for the Celebration Assembly.

At the Celebration Assembly, students are welcome to bring in an additional shirt or book to collect farewell comments but should not under any circumstances be writing on shirts that are being worn.

The Year 11 Prom will take place on the evening of **Thursday 28 June**. Specific information regarding this event has already been distributed in a separate letter.

I would like to take this opportunity to thank you for your continued support throughout the year and to wish the students well for their examinations and every success in the future.

Yours sincerely

Mr S Edmonds
Headteacher

