



Brookfield Community School

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Our Reference: SME/GHR

1st April 2021

Dear Parent/Carer

Sixth Form Attendance Expectations from 19th April 2021

Now that Sixth Form students have had a chance to settle back into routines and the UK roadmap is starting to ease, I would like to take this opportunity to inform you of some key changes to expectations around attendance for Sixth Form students that will commence on Monday 19th April. Decisions about these changes have been made carefully, considering student safeguarding and welfare.

Year 12 Students

Year 12 students will be returning to our usual attendance procedures. This means that Year 12 students will be expected to attend school all day, every day (including form time) from 08.30am to 14.55pm. Students are allowed to leave the school site at break and lunchtime as long as they swipe in and out via main reception. Students must not use the back gates at any time and must wear their lanyards at all times. We feel that after a disrupted start to their A Level studies, this return to normal routine is important for student wellbeing and to enable them to receive the full range of support that we will be making available to help them academically and pastorally. It will also allow them to resume daily contact with their Form Tutor and Head of Year, which we know plays a huge role in supporting all aspects of student development.

Year 13 Students

Year 13 students will be expected to arrive at school for form time at 08.30am and remain in school until the end of their last lesson of the day. They can then go home to study if they wish. Students are allowed to leave the school site at break and lunchtime as long as they swipe in and out via main reception. Students must not use the back gates at any time and must wear their lanyards at all times. We have taken in to consideration the unique situation that Year 13 students are in as they complete their second year of A Levels and have therefore built in recognition of their maturity and independence, whilst still ensuring daily safeguarding and support can be accessed.

When students are not in lessons, they can study independently in The Hive, Hub or Haven. It is more important than ever that students make full use of their study periods. You can follow the link below to the Independent Study Guide which gives students and parents useful advice on reactive revision as well as suggesting additional activities that students can do for each subject to deepen their knowledge.

<https://www.brookfield.derbyshire.sch.uk/attachments/download.asp?file=549&type=pdf>



Remember, revision is something that students should be doing all the time, not just before an exam or test. Our Pastoral Support Officer, Miss Lowe is always on hand in The Hive to help any students with organisation or revision if they need it.

Finally can I take this opportunity to remind all Sixth Form students about our Brookfield Sixth Form Dress Code. It is important that students adhere to these guidelines and come to school dressed appropriately for work and do not put staff in the embarrassing position of having to remind them about inappropriate clothing.

Thank you as always for your continued support.

Yours faithfully

A handwritten signature in black ink, reading 'Mrs S Metcalfe-Murgatroyd'. The signature is written in a cursive style with a large, stylized initial 'M'.

Mrs S Metcalfe-Murgatroyd
Assistant Headteacher