



BROOKFIELD COMMUNITY SCHOOL

Brookfield Community School

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Headteacher: Mr K Hirst

29th November 2023

Dear Parent/Carer

Year 11 Academic Enrichment Opportunities, Mock Exams and Study Support Evening

I am writing to outline some of the opportunities and events happening over this term to support your Year 11 child in their preparation for the summer exams 2023.

Academic Enrichment Sessions

In order to support students' preparation beyond that already underway in the classroom, teachers are offering a number of after school academic enrichment sessions to Year 11 students. A timetable for these is attached and will run until Christmas. We have managed to offer as many sessions as possible, whilst also providing these for our Year 13 students. We would appreciate you encouraging your child to attend as many of these sessions as possible. The focus throughout will be on supporting students' preparation for their exams. This may be through subject content revision and knowledge acquisition, development of skills and understanding or working on exam technique. The sessions are not compulsory but will ensure students are able to spend further time with their subject teachers refining their exam practice.

Mock Exams

Year 11 mock exams will take place from **Monday 8th January to Friday 19th January 2024**. The mock exams are an important part of the preparation for your child in the lead up to their formal exams in the summer. External invigilators will support our exam team and set up the Sports Hall to replicate the conditions students will see in the summer. Those students with Access Arrangements will be provided with the adjustments they should expect in the summer. During this time, normal attendance at school is expected and students will be in their normal classes between their exams.

The exams provide teachers with a valuable measure of students' progress towards their summer exams. This is both through feedback on topic areas, knowledge and understanding of areas that they still require more support with, through to areas of exam technique and recall. This information will shape the preparation for your child's summer exams. The mocks also give teachers an opportunity to assess students' performance in terms of a summative grade. These will help inform predicted grades and support admissions for Post-16 learning opportunities.

Could you please support us by ensuring that your child has all the equipment they need for their exams: black pens; pencils, eraser and a ruler with millimetre markings for Maths and Science exams; a calculator for Maths and Science exams.

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Attached to this letter is also a 'Student Checklist for Exams' document, indicating all the procedures that must be followed during the formal exam period. Can you please take some time to go through these with your child.

Mock Timetables and Website

The mock exam timetable is attached to this letter and will be published on our website. This will also be the location for further exam information throughout the year including the exam dates for summer 2023, when they are published. Students will also receive a personalised mock exam timetable, closer to the time of their exams, giving them details of venues and seating.

Study Support Evening

As previously communicated, we are holding a Year 11 Study Support evening at school on **Thursday 7th December 2023**. The evening will involve our teachers sharing with parents some of the best methods to support students in their revision. These methods will be demonstrated in small workshops and allow you to see how you can support your child in their exam preparation at home. If you are interested in attending this event, please log your interest on the link [here](#) so that we can make the necessary arrangements for the evening.

Mock Results Day and Parents' Evening

We had lots of positive feedback last year on our mock results day for Year 11s. This will happen again this year on **Wednesday 14th February 2024** where students will receive their sealed mock exam results. The Year 11 Parents' Evening will then take place on **Thursday 29th February**, allowing you and your child to hear about the progress they have made towards their summer exams. Again, further details about this evening will follow after Christmas.

I hope this gives you an idea of the planning that is taking place in school to support your child for this important school year. Please feel free to email me on r.mason@brookfieldcs.org.uk if you have any further questions.

Yours faithfully



Mrs R Mason
Deputy Headteacher

Encs:



Year 11 Academic Enrichment Offer

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Lunch	<ul style="list-style-type: none"> • D&T - Mr Swift (D5) 	<ul style="list-style-type: none"> • D&T - Mr Swift (D5) • Computer Science - Miss Butterworth (G3) • Geography - Mrs Hopkinson/Mrs Cohen (T1) 	<ul style="list-style-type: none"> • D&T - Mr Swift (D5) 	<ul style="list-style-type: none"> • D&T - Mr Swift (D5) 	<ul style="list-style-type: none"> • D&T - Mr Swift (D5) • PE - (P1)
After School (3-4pm)	<ul style="list-style-type: none"> • Combined Science - Mr Brooks (B4) • Dance - Mrs Carter (Gym) • Geography - Mrs Hopkinson (T1) • Hospitality & Catering - Mrs Taylor (B8) • History (Medicine) - Mrs Booker (E3) • Fine Art - Mr Fallon (D3) • Textiles - Miss Judd (D1) 		<ul style="list-style-type: none"> • Biology - Miss Glossop (B1) • D&T - Mr Swift (D5) • Dance - Mrs Carter (Gym) • Drama - Mrs Ashley (H1) • English - Mrs Lloyd (M6) • Hospitality & Catering - Miss Stephens (B7) • History (America) - Miss Waring (E2) • RE - Miss Capey (E4) • Textiles - Miss Judd (D1) • Fine Art - Miss Ridgeway (D2) 	<ul style="list-style-type: none"> • Chemistry - Miss Naylor (B10) • Physics - Mr Ebbage (B3) • Business Studies - Mr Walsh (B12) • Textiles - Miss Judd (D1) • Maths (Higher) - Mr Stewart (T4) & Miss New (T11) • Maths (Foundation) - Mr Rookwood (T6) • Maths (Further) - Mr Anderson & Mrs Treves (T5) • PE practical intervention session - Mr Thompson (Sports Hall) 	<ul style="list-style-type: none"> • Computing - Miss Wear (G3)

STUDENT CHECKLIST FOR EXAMS

BEFORE THE DAY OF YOUR EXAM

Make sure you know:



- the date, start time and location of the exam or assessment – is it in the morning or the afternoon and what time do you need to arrive?
- if you are permitted or required to take any specialist equipment with you and have that ready
- who you need to contact at your school or college in case there's an emergency and you will be late, or can't sit your exam or assessment

ON THE DAY OF YOUR EXAM

What you can take in:

- a clear pencil case
- two or more black pens – blue pens are not acceptable for exams or written assessments
- any specialist equipment you will need or are required to bring in – this may include a ruler, maths set and an approved calculator, if relevant for your exam or assessment (including practicals)
- a transparent drink bottle if you wish and if permitted by your school or college – this must not have any labels

What you can't take in:

- your mobile phone
- any type of watch – this includes analogue, digital or smartwatches
- iPads, iPods, Fitbits, AirPods, earphones or ear buds, MP3 or MP4 players or similar devices
- revision notes



OTHER IMPORTANT INFORMATION

Read the front of the exam or assessment paper carefully and check that you've got the right paper - ask if you're not sure.

If you are taking a tiered subject (such as maths), or a modular or unitised subject, check you've got the paper you expect.

Listen carefully to the invigilator or assessor's instructions, which will be specific to your exam or assessment (including practical/spoken tests).

Fill in your details on the front of the answer booklet when you are told to do so.

Do not open the question paper until you are instructed to do so.

Raise your hand and wait for an invigilator or member of staff, if you:

- are unsure about anything
- need additional answer sheets – don't forget to write your details on these answer sheets too
- need the toilet or feel unwell

Make sure you adhere to formal exam conditions once you enter the exam room - talking to, communicating with or disturbing another candidate could lead to disqualification.



EXAM AND ASSESSMENT MATERIALS



You must not take any exam or assessment materials with you out of the exam room once the exam has finished. This includes question papers, answer booklets (used or unused) or rough work.

Be aware that fake papers may be circulating prior to you taking your exam or assessment. If you see information in advance or online, or if someone sends something to you, then report it to a teacher. Do not engage with anyone offering you access to papers and do not share any other information, papers or links with other students – this is cheating and may lead to you being disqualified from some or all of your exams or assessments.

For more information visit

<https://www.gov.uk/government/publications/ofqual-student-guide-2024>



BROOKFIELD COMMUNITY SCHOOL
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Year 11 January Mock Timetable					
Period	Monday 08/01/2024	Tuesday 09/01/2024	Wednesday 10/01/2024	Thursday 11/01/2024	Friday 12/01/2024
AM	English Lit 1 Hour 45	Science Biology 1 Hour 15 / 1 Hour 45	Maths Paper 2 1 Hour 30	Spanish Writing F - 1 Hour / H - 1 Hour 15	History Paper 1 2 Hours
				German Writing F - 1 Hour / H - 1 Hour 15	
PM	Maths Paper 1 1 Hour 30	Computer Science Paper 1 1 Hour 30	Science Chemistry 1 Hour 15 / 1 Hour 45	Geography Paper 1 1 Hour 45	English Language 1 Hour 45
		Religious Studies Paper 1 Hour 45			
		Dance Written 1 Hour 30			
		GCSE PE Paper 1 / WJEC PE 1 Hour 15 / 1 Hour 30			
Period	Monday 15/01/2024	Tuesday 16/01/2024	Wednesday 17/01/2024	Thursday 18/01/2024	Friday 19/01/2024
AM	Maths Paper 3 (163) 1 Hour 30	Geography Paper 2 1 Hour 30	Science Physics 1 Hour 15 / 1 Hour 45	Religious Studies Paper 2 1 Hour	Technology 2 Hours
				Dance Practical 2 Hours	Drama Written 1 Hour 45
				Engineering 1 Hour 30	GCSE PE Paper 2 1 Hour 15
				Computer Science Paper 2 1 Hour 30	
PM	History Paper 2 1 Hour	Business Studies Paper 1 1 Hour 30	German Listening & Reading F - 1 Hour 20 / H - 1 Hour 45	Spanish Listening & Reading F - 1 Hour 20 / H - 1 Hour 45	Business Studies Paper 2 1 Hour 30