



“Brookfield Community School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.”

Title:	Cleaning Post
Full Time or Part Time:	Part Time
Weeks per annum:	41 weeks
Pay:	£9.25 per hour
Reporting to:	Site Manager

Statement of Purpose:

To work under the direction and instruction of the Site Manager to undertake individually, or as part of a team, the cleaning of designated areas and associated accommodation to ensure they are kept in a clean and hygienic condition.

- Maintenance and cleaning
- Carry out cleaning tasks as directed to include:
 - Sweeping
 - Mopping
 - Buffing
 - Spray cleaning
 - Suction cleaning
 - Damp wiping
 - Waste disposal
 - Internal window cleaning eg doors, partitions
 - Cleaning of toilet facilities and associated tasks required to achieve a high quality of cleanliness
 - Cleaning of fixtures and fittings
 - Use appropriate cleaning equipment and machinery
 - Ensure the safe use of chemicals, machinery and equipment when carrying out the cleaning function in line with current legislation, standards and Trust Academy policies and procures for Health and Safety and in accordance with training provided.

Support to School:

This includes, but is not limited to, the following:

- Promote and safeguard the welfare of children and young persons you come into contact with
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality, data protection, GDPR and reporting all concerns to the Designated Safeguarding Lead
- Be aware of, support and ensure equal opportunities for all
- Contribute to the overall ethos and aims of the school
- Appreciate and support the role of other professionals
- Attend and participate in relevant meetings as required
- Participate in training and other learning activities and performance development as required

This job description is not intended to be a complete list of all duties and responsibilities of this role. The post-holder may be required to carry out other duties and related tasks.