



# Brookfield Community School

Brookfield Community School  
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S40 3NS  
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Headteacher: Mr K Hirst  
Executive Headteacher: Mr T Croft - BEd

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W: [www.brookfield.derbyshire.sch.uk](http://www.brookfield.derbyshire.sch.uk)

Our reference: KH/GHR

7<sup>th</sup> June 2021

Dear Applicant

## Site Manager

We are looking to appoint an enthusiastic and inspirational Site Manager to be responsible for hard and soft services in managing the school's facilities as well as all daily duties and responsibilities connected with the fabric and grounds of the school. The closing date for applications is Noon on Monday 21<sup>st</sup> June 2021 with interviews being held week commencing Monday 28<sup>th</sup> June 2021.

To assist you in your application, the following is enclosed:

- Advert
- Job Description
- Person Specification
- Application Form

If you would like to be considered for the post, please return your application to Mrs G Rhodes on [g.rhodes@brookfieldcs.org.uk](mailto:g.rhodes@brookfieldcs.org.uk) which should consist of:

- A fully completed Application Form (together with a CV if that contains additional information).
- A letter of up to two sides of A4 which clearly states your reasons for applying.

Brookfield Community School are committed to safeguarding and promoting the welfare of children and young people. The post is subject to an enhanced DBS check and successful references.

If you need any further information on the post or would like to visit, please contact Mrs Wendy Fox on 01246 568115 or via [w.fox@brookfieldcs.org.uk](mailto:w.fox@brookfieldcs.org.uk)

Finally, I would like to thank you for your interest in Brookfield Community School and look forward to receiving your application.

Yours faithfully

Mr K Hirst  
Headteacher

