



Brookfield Community School

Brookfield Community School
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Headteacher: Mr K Hirst
Executive Headteacher: Mr T Croft - BEd

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Our Ref: KH

May 2020

Dear Parent/Carer,

Permission for use of Biometric Data at Brookfield Community School

All schools and sixth form colleges need to obtain written parental consent to use student biometric data in automated recognition systems.

At Brookfield Community School, biometric data in the form of a fingerprint, is used for loaning items from the library and to purchase food in a cashless payment system from the school canteen. A student authorises payment or loan by placing their finger on a scanner at the point of sale.

In order to create a student account a fingerprint is scanned and then changed into an alpha numeric code. The actual fingerprint is not stored by the computer system. The codes which are generated are not shared with any other agency.

You do, of course, have the right to withdraw consent at any time by putting your request in writing to the school. However, once consent has been given, this will remain in force until such time as we receive any withdrawal or change instructions from you or until your child leaves school. When a student leaves school all of their data is erased.

Please complete the consent form below and return as soon as possible.

If you have any questions or concerns regarding this matter, please contact Jeanette Reynolds, the Data Manager, via the School Reception.

Yours sincerely

Mr K Hirst
Headteacher

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Brookfield Community School **Permission for use of Biometric Data at Brookfield Community School**

Student Name: **Date:**

I consent to Brookfield Community School using biometric data for my child.

Parent's Signature: **Parent's Name (please print):**

Please return to Brookfield Community School before Friday 15th May 2020.

